

Office of the Chief
Procurement Officer
Pretoria

General Enquiries
(Weekdays 8:00– 16:00)
Tender Office
0124224078

Technical Enquiries
Email
tenderoffice@sars.gov.za

Reference
RFP 03-2026

Date
24 August 2026



South African Revenue Service

Pretoria Head Office
299 Bronkhorst Street,
Nieuw Muckleneuk, 0181
Private Bag X923,
Pretoria, 0001

TO WHOM IT MAY CONCERN

Dear Sir/ Madam,

INVITATION: REQUEST FOR PROPOSAL TO TENDER

The South African Revenue Service (SARS) invites you to tender for the goods and/or services as detailed in the attached tender forms. The conditions contained in the SARS Supply Chain Management Policy and the regulatory framework which governs tenders at SARS are applicable to this tender process.

Activity	Date / Time / Details
Bid Number:	RFP 03/2026
Description & Contract term:	The Appointment of a Service Provider for the Provision of Server Support Services (Tower S), for a Period of Three (3) Years, with an Option to Extend for Two (2) Years.
Compulsory Virtual briefing session date:	The Compulsory briefing session will be held virtually on Microsoft Teams and can be accessed on the link below: Click here to join the meeting Date: 3 September 2026 at 11h00 Meeting ID: 372 590 126 277 329 Passcode: G2fi7PT6
Bidders to submit written questions on or before:	From 24 August 2026 to 09 September 2026
SARS to respond to bidders' written questions on or before:	25 August 2026 to 11 September 2026
CLOSING DATE AND TIME (proposals due):	23 September 2026 at 11:00 Late bid proposals submitted after the closing date and time <u>will NOT</u> be accepted nor considered, regardless of the method used to send or deliver such documents to SARS.

The physical bid proposal submissions must be deposited in the SARS tender box situated at the main entrance of the address below:

**SARS Procurement Tender Office, Lehae La SARS,
299 Bronkhorst Street, Nieuw Muckleneuk, Brooklyn,
Pretoria, 0181.**

Bid proposal submissions must be sealed in an envelope on which the following information is clearly indicated:

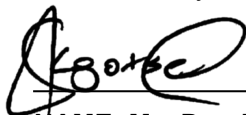
- a) The name and address of the tenderer
- b) Bid number
- c) Closing date

and is required to be submitted in two forms:

1 x Hardcopy submission	One (1) hardcopy submission clearly marked. A "hardcopy submission" means an A4 ring bound lever arch file.
1 x Electronic submission	One (1) electronic submission of a complete copy of the hardcopy submission. An "electronic submission" means a memory stick (USB stick) containing a complete copy of the hardcopy submission. The onus is on the bidder to ensure that the electronic submission submitted is a complete copy of the hardcopy submission.

Please direct all technical related enquiries to the Procurement Tender Office on email: tenderoffice@sars.gov.za.

Yours faithfully



NAME: Ms. Dorah Kgotse

Acting Business Area Head: Acquisition Management

DATE: 24 August 2026